



## **Clarendon Primary School and Nursery Drug and Alcohol Policy**

### **Aims**

- To ensure all site users adhere to Surrey County Council Rules and Guidelines with regards to drug and alcohol in school.
- To teach children about drugs and alcohol in order to allow them to make informed and reasoned choices about them.
- To help children develop the strategies required to resist peer pressure and make appropriate decisions about drugs and alcohol that will keep them safe and healthy.

### **Smoking, alcohol, e-cigarettes and other substances**

Clarendon Primary School is a non-smoking site. Therefore staff, parents and other adults must not smoke or use e-cigarettes on the school premises or outside the school gates. Furthermore, they must not smoke or use e-cigarettes whilst supervising children in a residential setting or when offsite.

Staff, parents and other adults must not consume or be under the influence of alcohol, drugs, (apart from appropriately prescribed medication or over-the-counter remedies) or unlawful substances on or near school premises.

As a rule, staff, parents and other adults must refrain from the consumption of alcohol and other substances at school community activities. Alcohol should only be on the school premises during social functions and fundraising events. (These events will be arranged in advance with the Headteacher.)

### **Support for drug and alcohol difficulties**

If required, staff can obtain help, support and guidance through the Occupational Health Service. A referral can be made by the school to the Occupational Health provider, 'Team Prevent'. They can also contact the Employee Assistance's Programme whose contact details are displayed in a range of places around the school including the staffroom.

Parents and other adults can obtain help, support and guidance through their GP or via a drug and alcohol advisory service; information of which can be found online or through their local GP practice.

### **Supporting intoxicated parents**

- If a member of staff suspects that a parent, dropping off or collecting their child from school, is intoxicated to such a degree that they would be unable to safely care for their child, a recommendation will be made to the parent to, e.g. arrange for another family member or friend to collect them. Subsequent advice and a 'request for support' would then be made to Children's Services to ensure the ongoing safety and well-being of the child/ren.  
In the event that a parent refusing to adhere to advice given, the police will be called.
- If a member of staff suspects that a parent, dropping off or collecting their child from school, is intending to drive in an intoxicated state, advice given by the police will be followed. I.e. to make every possible effort to help the parent think of an alternative and safer way of getting home. This might include walking, getting somebody else to collect them or calling a taxi.  
If the parent becomes aggressive and insists on driving, on no account should staff put their own safety at risk. Staff should note down details of the car and phone the police with this information as soon as possible. Staff should also report the incident to the Designated Safeguarding Lead (DSL) as soon as possible so that the child's other parent or carer can be notified and a safeguarding 'request for support' can be made to Children's Services.

### **Parents misusing substances**

The school recognises that some of children may have a parent/s whose drug use, (legal and / or illegal) is problematic. The child's welfare in this is paramount and the school will act, within legal limits, to support them in any way they can, both practically and emotionally.

If the school has a concern, which may be of a safeguarding nature, a 'request for support' will be made to Surrey Children's Service.

### **Incidents involving children**

- A pupil found with e-cigarettes, cigarettes, matches or lighters will be reported to the Headteacher, who will subsequently inform the child's parents and make an informed judgement regarding any consequences.
- If a member of staff hears anything that involves a child in school and the misuse of alcohol or drugs, including smoking, this must be reported to the Headteacher.
- The Headteacher will keep a record of these incidents and record the outcomes, which will include liaison with parents / carers and could include liaison with the police and Children's Services.
- If the incident can only be substantiated with hearsay, then the Headteacher will evaluate the allegation and decide if the parents should be involved.
- If any form of suspected substance is removed from a child, this action should be witnessed by the Headteacher or senior member of staff.
- It may be necessary to take the confiscated articles to the police station. In these circumstances, police should always be informed of this journey, so the carrier's intentions are clearly understood by all necessary parties.

### **Drug and Alcohol Education**

- The school has a responsibility to educate children about the dangers of drug, alcohol and substance misuse.
- The PSHE curriculum provides guidance on specific areas of teaching.
- The pupils will receive the appropriate drugs and alcohol education through PSHE provision, outside agencies and through core and foundation subjects e.g. science – use of harmful and 'safe' drugs.
- PSHE provision includes 'drug education'.
- The school also has a responsibility to be aware that some children will have parents / carers who are known to be drug or alcohol dependant and that these children may require additional support.

### **Related Policies**

This policy should be read in conjunction with the following documentation and policies:

- Policy for the Administration of Medicine in School
- Children with Medical Needs Policy
- SEN Policy
- Staff Code of Conduct
- PHSE Policy
- Curriculum Policy
- Teaching and Learning Policy

### **Monitoring and review**

This policy will be monitored and reviewed by the school and shared with the governing body.

### **Policy Review**

Date reviewed: Autumn term 2025

Review date: Autumn term 2028